

# RACW BOARD OF DIRECTORS - MINUTES – NOVEMBER 17, 2007 REDDING, CA

1. Joe Allison called the meeting to order at 9:30am

**Board Members Present:** Joe Allison, Tom Boullion, Michael Stepka, Roberta Klein, Craig Poundstone, Janice Drake

**Not Present:** Adam Malloy, Dustin Warren

**Guests Present:** Don Walton, Donna Walton, Randy Hewitt, Alysen Sylvester

2. **Introductions and Announcements**

3. **Approval of Minutes**

Minutes of September 29: Motion to accept by Roberta, second by Janice, passed 6-0

Minutes of November 11: Motion to accept by Roberta, second by Isaac, passed 6-0

4. **Treasurer's Report**

Currently have \$4727.69 in the account. There are still a few outstanding bills for Anderson and still waiting to hear from Butte College Foundation about any bills for receipts.

The IRS is now requiring a new reporting form to be filed yearly, does not affect us except for more paperwork to do.

Discussion on streamlining treasurer reports and making sure all expenses are attributable to a specific event.

5. **Secretary's Report**

We currently have 242 members, and we should get a rebate on our insurance premium. Membership in 2008 was 280.

6. **Board Member Reports**

**Vice President** – The will be a Red Bluff Christmas parade on November 11, will look at attending. State Parks are investigating black powder restrictions. Working on Spring Tactical, Steve Kerns is coordinator, location may be changed.

**Public Relations** – We had some great PR at Butte College and Anderson with the media and public.

**Educational Representative** – None

**Civilian Brigade** – Will be changing the tavern into a parlor, will be getting new tent and backdrop. We will have a 3-day seminar in January.

**Confederate Brigade** – We have seen lots of new recruits, the brigade is growing.

**Union Brigade** – None

**President** – Joe will be running for president. The RACW needs to develop a money reserve to protect us. There is a need to have events in Redding and Chico; they are large areas that we can use to develop revenue and recruits.

7. **Consent Calendar**

**The following items** were held on the consent calendar. Motion to accept these 4 items by Tom, seconded by Janice, passed 6-0

**Item 4** – Make an appropriation to upgrade club trailer to include a “diamond” metal floor, amount not to exceed \$600.00.

**Item 8** – Effective immediately, dues are raised \$5.00 annually for each category.

**Item 14** – A sum not to exceed \$300.00 is authorized for purchase of a book on advising California non-profit corporations.

**Item 17** – Reimburse Joe Allison \$67.00 for prizes to recognize and award club members at Anderson River Park and school day raffle.

8. **Old Business**

- A. **Confirm 2008 Schedule**

Motion to keep Clements and Anderson on event list: by Craig, second by Isaac, passed 6-0

Motion to create a Mega School Day in March/April: by Janice, second by Tom, passed 6-0

- B. **Formulate 2008 Budget**

Motion to table: by Craig, second by Tom, passed 6-0

9. **New Business**

- A. **Mega School Day Concept**

Discussion held about areas to have a school day only for exposure and revenue generation.

- B. **Tabulating Survey Results**

Results will be printed in the Shoulder Arms.

- C. **Letter in Support of Don Cooper to CCWS**

Letters signed by members supporting Don's reinstatement to CCWS events.

- D. **2008 Board of Directors Meeting Schedule**

Motion to use these dates: January 12, March 8, May 3, July 12, September 13, And November 8: by Tom, second by Isaac, passed 6-0

- E. **To amend the RACW Manual of Policies and Procedures to add an Article XV:**

1. In lieu of and as a possible prelude to proceedings under the Bylaws, Article VIII and/or the Manual of Policies and Procedures, Article VI (collectively referred to hereafter as "our rules"), a unit commander, brigade commander, or the President may resolve any report of a violation of our rules informally.

2. The informal resolution shall include an inquiry into the circumstances.

3. The informal resolution may include imposing a sanction on the violator. Unit commanders may impose a sanction that last no longer than one event. Brigade commanders may impose a sanction that last no longer than two events. The President may impose a sanction that last no longer than three events.

4. The person sanctioned may either accept the sanction or decline the sanction. If a sanction is declined the matter shall be resolved pursuant to our rules.

5. The sanctioning authority shall report the individual named, the offense, and the sanction up the chain of command to be reviewed by the Board at its next regular meeting. Brigade commanders must forward the report with endorsement, return it to the unit commander for further consideration, or take action himself/herself, which action shall supplant the original sanction and shall likewise be accepted or rejected by the violator. The sanction shall be considered endorsed by the Board unless contrary action is taken by vote after executive session.

6. In the event that the President is alleged to be a violator, that behavior shall be subject to informal resolution by the Vice President. In such cases, the Vice President's authority is co-extensive with that of the President as described herein.

Motion to accept by Tom, second by Craig, passed 6-0

**F. The Manual of Policies and Procedures is amended to include a new article:**

Article XI: Corporate Assets.

1. The BoD may authorize the transportation of materials necessary to support impressions critical to school days and battle weekends in the club trailer, including but not limited to pyrotechnics, sound system, medical/hospital materials, and civilian "parlor" and/or tent.

Motion to accept by Tom, second by Craig, passed 6-0

**G. The Manual of Policies and Procedures is amended to include a new paragraph:**

Article XI: Corporate Assets is amended to include:

2. The Vice President shall have primary authority to supervise the maintenance, storage and travel of the club trailer to and from events. The Vice President is authorized to incur liability on behalf of the RACW at prevailing market costs to:
  - A. store the trailer.
  - B. pay mileage to and from the storage point to the events at a sum not to exceed mileage recognized by the IRS.
  - C. pay the transport driver a sum not to exceed \$ 100 per event.

All charges thus incurred are chargeable by the Treasurer to the events being supported; the storage charges being pro rated between events during the season.

Motion to accept by Roberta, second by Isaac, passed 6-0

**H. the Manual of Policies and Procedures, Article VIII, Budget is amended to include a new paragraph:**

10. Monies received by the RACW shall be held in trust for the designees described in paragraph 2, above, listed as an account payable, and distributed to the designee upon receipt of written request with accompanying receipt(s) satisfactory to taxing authorities that the money was spent consistent with our tax exempt status.

Motion to accept by Tom, second by Craig, passed 6-0

**I. The Board of Directors recommends to the membership of the RACW that the Bylaws be amended:**

Article X, Budget, is amended to include a new paragraph:

3. Monies received by the RACW shall be held in trust for the designees described in paragraph 2, above, listed as an account payable, and distributed to the designee upon receipt of written request with accompanying receipt(s) satisfactory to taxing authorities that the money was spent consistent with our tax exempt status.

No action taken.

**J. the Manual of Policies and Procedures, Article III is amended to include a new section:**

Section 11: Implementation of PACWR safety testing.

1. Commencing with the 2008 season all RACW member shall pass with a 100% score the general PACWR safety test and the specific PACWR safety test for their branch of service or any weapon their use.
2. Unit commanders are responsible for administering the tests in writing. The test may be administered "open book" and with the assistance of mentors. The answer sheets, endorsed with the signature of the unit commander or designee, shall be provided to and retained by the Secretary for a period five (5) years.
3. No membership card shall be issued to any member until the safety test is received by the Secretary. The membership card should reflect all such tests passed. The Secretary is authorized discretion to accept the written representation of the unit commanders on the results of the safety tests pending receipt of the hard copy.

Motion to accept by Isaac, second by Tom, passed 6-0

**K. Provisional By-Law change adding commanders of largest infantry unit from each brigade to the Board of Directors.**

- A. the Board of Directors recommends to the membership of the RACW that the Bylaws, Article III, Directors, Section 3 Titles of Board Directors shall be amended to provide a caption change "Section 3 "Titles and Constitution of Board of Directors" and the sole existing paragraph shall be numbered paragraph 1. A new paragraph shall be added:
2. The unit commander (not his/her designee or proxy) of the largest infantry unit of each brigade may attend and vote at regularly scheduled Board of Directors meetings. Such commander is counted towards a quorum only if present; such commander's absence does not affect the quorum. "Largest infantry unit" is defined as the unit which had the largest number of full time members as of the end of the previous calendar year. This is a provisional bylaw change and shall expire December 31, 2008 unless extension is approved by both the Board of Directors, including the unit commanders described herein, and the membership at large prior to said expiration.

Motion to accept by Janice, second by Tom, passed 6-0

- B. Pending a vote by the general membership, said commanders are invited to attend regularly scheduled Board meetings with full participation in discussion. They do not count towards quorums. They made give their informal "vote" but said vote does not count towards any motion. They may participate in executive sessions.

Motion to accept by Isaac, second by Janice, passed 4-2

**L. Fall River Mills event.**

The Falls River Mills event, typically the first week of July, is listed on our schedule as a non-RACW event which interested members may wish to attend. The event coordinator is Steve Kerns.

**M. Buy legal book on advising California non-profit corporations.**

A sum not to exceed \$ 300 is appropriated to purchase a book on advising California non-profit corporations.

Discussion: The book costs approximately \$ 250; the matter was discussed and tabled in December 2006. The book is needed to clarify our legal responsibilities and ensure we don't make mistakes that jeopardize our organization.

Motion to accept by Mike, second by Craig, passed 6-0

**10. Correspondence**

**11. Public Comments**

Alysen talked about the web page and e-mail for the web mistress. Felt the RACW had a great year.

**12. Executive Session**

Discussion held.

**13. Discussions for the Good of the Order**

**14. Public Session**

Adjourned 3:30pm

